

The logo for the Indian Institute for Human Settlements (iihs) is located in the top left corner. It consists of the lowercase letters 'iihs' in a white, sans-serif font, with a registered trademark symbol (®) to its upper right. The logo is set against a dark red rectangular background.

iihs®

INDIAN INSTITUTE FOR
HUMAN SETTLEMENTS

JOB DESCRIPTION

Research Analyst – Digital Labour
Platforms and Employment

About Us

The Indian Institute for Human Settlements (IIHS) is a national education institution committed to the equitable, sustainable and efficient transformation of Indian settlements.

IIHS aims to establish an independently funded and managed national university of eminence for research and innovation focused on the challenges and opportunities of India's urban transition. The proposed IIHS University will be an institution of eminence that will host an integrated programme of quality campus-based education and research, training and lifelong learning for working professionals, distance and blended learning, as well as a whole array of practice and advisory services. The university will have a strong interdisciplinary orientation bringing together theory and praxis that is grounded in the South Asian context and also engages with and draws from knowledge across the globe.

For more information, please see <http://www.iihs.co.in>

Job Description

IIHS seeks a Research Analyst to help with research and data analysis around digital platforms and employment in India. The role involves data analysis and survey management related to research that looks at women's employment in the platform economy. Applicants must have an interest in, and familiarity with, the literature around digital labour platforms and questions around the future economy in India.

This is a contractual position for an initial term of 11 months, renewable on mutual consent.

Activities and Tasks

Responsibilities would include, but not be limited to, the following:

- Desk based research using secondary literature and data sources on platforms and employment in India;
- Assistance with collection of primary data, as well as preparation of secondary data for analysis – collation, cleaning and validation;
- Assisting in creating online surveys using Kobotoolbox, any other methods/tools using existing software;
- Arranging logistics for large-scale surveys, and meetings with key stakeholders;
- Managing communication with survey agencies and key stakeholders;
- Conducting data analysis from qualitative interviews, using STATA;
- Conducting data analysis from surveys with women workers, using Excel, SPSS;
- Translation of insights from quantitative analysis for academic writing, practice reports and popular media, including thinking through data design and communication:
 - Assisting with writing reports, academic papers and other outputs;
 - Providing assistance on teaching particular aspects of quantitative research methods or data visualisation for IIHS' teaching and training programmes;
- Providing support to other IIHS activities including academics, research, training, practice, operations and others;
- Participating in all activities of Institution-Building at IIHS; carrying out tasks as assigned by IIHS, and traveling on IIHS work within or outside the country as and when needed.

Structure and Reporting

The Research Analyst – Digital Labour Platforms and Employment will be an External Consultant coordinating with the Consultant - Academics & Research at IIHS, and will be required to collaborate effectively with a diverse group of internal teams and external individuals/organisations, and students.

Person Specification

- A Bachelor's or Master's degree in the social sciences/public policy including sociology, digital humanities, labour, social work with 1- 3 years of relevant experience;
- Knowledge of key debates in the emerging field of platform studies or the relationship between digital platforms and employment;
- Ability to use MS Office Suite with ease and fluency, especially MS Excel;
- Ability to use SPSS, STATA and digital tools like Kobobox;
- Ability to work with inter-disciplinary teams;
- Ability to read fast and widely, and to understand academic and grey literature within humanities and market research.

This is a contractual position for an initial term of 11 months, renewable on mutual consent. This offer is on an exclusive basis, which implies that other professional assignments (whether compensated or not) that bear a potential conflict of interest with IIHS cannot be undertaken.

The search will remain open until the position is filled.

Location

This position is based in Bengaluru and may entail travel to other locations in India.

Review and Assessment

The role and performance of the incumbent shall be subject to normal review and assessment systems at IIHS.

Diversity Policy

IIHS is an equal opportunity employer that encourages women, people with disabilities and those from economically and socially excluded communities with the requisite skills and qualifications to apply for positions.

To apply

If you are interested to explore this opportunity with us, please fill the online application form by clicking [here](#). (You can also click on the "Apply Now" button at the end of the Job Description displayed on the website).

Contact

Please write to us at hr@iihs.co.in if you need any clarifications while filling the online application form.



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