

The logo for the Indian Institute for Human Settlements (iihs) is located in the top left corner. It consists of the lowercase letters 'iihs' in a white, sans-serif font, with a registered trademark symbol (®) to the upper right. The text is set against a dark red rectangular background.

INDIAN INSTITUTE FOR  
HUMAN SETTLEMENTS

**JOB DESCRIPTION**

Implementation Support Associate,  
Tamil Nadu Urban Sanitation Support  
Programme (TNUSSP)

## About Us

The Indian Institute for Human Settlements (IIHS) is a national education institution committed to the equitable, sustainable and efficient transformation of Indian settlements.

IIHS aims to establish an independently funded and managed national university of eminence for research and innovation focused on the challenges and opportunities of India's urban transition. The proposed IIHS University will be an institution of eminence that will host an integrated programme of quality campus-based education and research, training and lifelong learning for working professionals, distance and blended learning, as well as a whole array of practice and advisory services. The university will have a strong interdisciplinary orientation bringing together theory and praxis that is grounded in the South Asian context and also engages with and draws from knowledge across the globe.

For more information, please see <http://www.iihs.co.in>

## About the TNUSSP

IIHS is leading a consortium of organisations that are working with and supporting the Government of Tamil Nadu (GoTN) in the implementation of urban sanitation, including inclusive sanitation and Fecal Sludge Management (FSM) across the State through the Tamil Nadu Urban Sanitation Support Programme (TNUSSP). The GoTN is focused on scaling up FSM solutions across the State covering 663 Urban Local Bodies (ULBs) and a population of 25 million people. With the support of the Bill and Melinda Gates Foundation (BMGF) a Technical Support Unit (TSU) has been set up to be the comprehensive technical arm for the Department of Municipal Administration and Water Supply (MAWS), and assist in implementation of TNUSSP through state and city level initiatives.

The first phase of the programme adopted a two-pronged approach: working in two model urban locations (Trichy city and two Town Panchayats near Coimbatore) to demonstrate transformations on-ground across the sanitation chain, while in parallel, creating an enabling environment, implementing state-wide actions, and scaling up innovations. For more information, please see <https://www.tnussp.co.in>

## Job Description

The Practice Team at IIHS is responsible for providing cutting-edge and integrated solutions to India's urban development challenges by bringing together faculty and experts across diverse domains of knowledge and practice, exposing learners to real-life problems, and integrating the practice into academics and research.

Urban Local Bodies (ULBs) in Tamil Nadu are currently managing sewage, fecal sludge and septage through networked and non-networked sanitation systems. The state is scaling-up treatment capacities in a phased manner; these treatment facilities are typically planned to serve a cluster of ULBs.

The Implementation Support Associate will be a part of the Practice team and will be involved in supporting the operationalising of FSM at the ULB/Cluster level with a focus on demonstrating and improving collection and conveyance aspects of the sanitation chain.

This is a contractual project-based engagement for an initial term of 11 months, renewable on mutual consent.

### **Activities and Tasks**

Responsibilities would include, but not be limited to, the following:

- Facilitating rollout of standalone or cluster-level de-sludging models by organising discussions and consultative meetings with de-sludging operators, ULBs and other relevant stakeholders;
- Supporting the implementation of models by employing ICT tools, monitoring and reporting requirements and necessary incentives;
- Collating operational data related to FSM by engaging with ULBs, supplemented by field assessments as necessary;
- Providing necessary technical support for strengthening of FSM at ULBs, including rollout of FSM regulatory framework and procedures;
- Enabling documentation and learning of lessons from the TNUSSP to feed into IIHS's academic, research and capacity building initiatives, and delivering training programs as needed;
- Providing support to other IIHS activities including, academics, research, practice, operations, training and other activities;
- Participating in all activities of institution-building at IIHS; carrying out tasks as assigned by IIHS; and travelling on IIHS work within or outside the country as needed.

### **Structure and Reporting**

The Implementation Support Associate will be an External Consultant coordinating with the Senior Specialist, TNUSSP at IIHS and will be required to collaborate effectively with a diverse group of internal teams and external individuals/organisations.

### **Person Specification**

The candidate is required to possess a professional degree in Urban Planning or Development Studies or Social Work or any other related discipline with 1-3 years of relevant experience in implementing and supporting urban development or social/community development projects. Prior experience in working with government would be an added advantage.

S/he should have experience of working in multi-disciplinary teams, possess good coordination skills, and demonstrated competency in the English and Tamil languages. Candidates with work experience in Tamil Nadu would be at an added advantage.

This is a contractual project-based engagement for an initial term of 11 months, renewable on mutual consent. This offer is on an exclusive basis, which implies that other professional assignments (whether compensated or not) that bear a potential conflict of interest with IIHS cannot be undertaken.

The search will remain open until the position is filled.

**Location**

The position is based in Chennai, with frequent travelling to other locations in Tamil Nadu.

**Review and Assessment**

The role and performance of the incumbent shall be subject to normal review and assessment systems at IIHS.

**Diversity Policy**

IIHS is an equal opportunity employer that encourages women, people with disabilities and those from economically and socially excluded communities with the requisite skills and qualifications to apply for positions.

**To apply**

If you are interested to explore this opportunity with us, please fill the online application form by clicking [here](#). (You can also click on the "Apply Now" button at the end of the Job Description displayed on the website).

**Contact**

Please write to us at [hr@iihs.co.in](mailto:hr@iihs.co.in) if you need any clarifications while filling the online application form.



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