

The logo for the Indian Institute for Human Settlements (iihs) is located in the top left corner. It consists of the lowercase letters "iihs" in a white, sans-serif font, with a registered trademark symbol (®) to its upper right. The logo is set against a dark red rectangular background.

iihs®

INDIAN INSTITUTE FOR
HUMAN SETTLEMENTS

JOB DESCRIPTION

SDSN Cities Network and
Research Consultant -
Director's Office

About IIHS

The Indian Institute for Human Settlements (IIHS) is a national education institution committed to the equitable, sustainable and efficient transformation of Indian settlements.

IIHS aims to establish an independently funded and managed national university of eminence for research and innovation focused on the challenges and opportunities of India’s urban transition. The proposed IIHS University will be an institution of eminence that will host an integrated programme of quality campus-based education and research, training and lifelong learning for working professionals, distance and blended learning, as well as a whole array of practice and advisory services. The university will have a strong interdisciplinary orientation bringing together theory and praxis that is grounded in the South Asian context and also engages with and draws from knowledge across the globe.

For more information, please see <http://www.iihs.co.in>

About SDSN

This position is funded by the Sustainable Development Solutions Network (SDSN). SDSN is a collaborative network of academic and research institutions launched in August 2012 under the auspices of UN Secretary-General Ban Ki-moon to accelerate practical problem solving for sustainable development and to support the framing of the development objectives for the next two decades as outlined in the Sustainable Development Goals (SDGs). The SDSN is governed by a Leadership Council comprised of global leaders in sustainable development and senior academics from member academic institutions. The SDSN is directed by Professor Jeffrey D. Sachs and managed by a secretariat with offices in New York, Paris, and Delhi.

The SDSN is enabling the formation of regional and national networks of academic institutions and policy/research think tanks engaged in the field of sustainable development, and helping establish the measuring systems for the 17 Sustainable Development Goals at various scales (national, sub-national and city). It also supports thematic networks focused on developing and disseminating solutions for key sustainable development challenges. Today, the SDSN has over 600 universities, academic institutions and think tanks as its members, spread across the world.

For more information, please see www.unsdsn.org

About the Director’s Office

The Director’s Office supports the IIHS Director in establishing a world-class interdisciplinary University and in managing: the development of the IIHS Schools and Labs; Academic, Research, Practice & Capacity building Programmes to meet global benchmarks; IIHS’s global and national networks; and producing strategic and cutting-edge research and policy outputs for international and Indian public, research and private-sector partners and institutions.

In keeping with IIHS’s mission and the wide range of research and practice areas of the Director (see: <http://bit.ly/2DE7rWn> and <http://bit.ly/2nixPOL>), the Office works across a wide range of themes including: sustainable development, urban development, governance, technology, infrastructure, public policy and urban science.

Job Description

The core responsibility of the SDSN Cities Network and Research Consultant will be to assist the IIHS Director in managing the SDSN Network in South Asia region. The Consultant will help manage the SDSN Cities Network, with affiliates around the globe, and will aid in producing strategic and cutting-edge research and policy outputs, including the various global SDG Indicator projects. The Consultant will assist the Director in project and network management and align IIHS work with the SDG’s to meet global benchmarks.

Activities and Tasks

The Consultant will be responsible for providing operational inputs in the following ways:

- Managing institutional network for the SDSN Cities Network and IIHS, primarily involving outreach and engagement with academic and professional institutions working in the field of urbanization;
- Supporting local SDG implementation and monitoring, e.g. through SDSN’s Local Data Action Solutions Initiative;
- Providing research and analytical support for policy development on a wide range of themes leading to joint publication;
- Developing briefing documents on a wide range of strategic, academic and development themes;
- Attending domestic and international conferences, committee meetings and convenings, as appropriate - with or to represent the IIHS Director;
- Other duties, as assigned.

The position will be housed in the Director’s Office.

Structure and Reporting

The SDSN Cities Network and Research Consultant – Director’s Office will report to the Director at IIHS and collaborate effectively with a diverse group of internal teams, international partners and external faculty/organizations, and students. The Consultant will work closely with the relevant team at the SDSN New York office on the SDSN Cities Network management.

Person Specification

The candidate must demonstrate an ability to engage with and across multiple disciplines central to the SDGs. Ideal applicants must have some domain knowledge of urban sustainability issues from within any discipline, including but not limited to: public policy, management, law, economics, technology, environmental studies, geography, urban and transportation planning, or architecture and design.

Applicants should hold academic and professional qualifications from leading universities, with at least a Master’s degree; a PhD with an interdisciplinary publication record will be an advantage. Seven to ten years of relevant work experience, including research, is essential, as well as the ability to develop and execute a work program involving multiple partners in different geographic locations.

The candidate must have excellent spoken and written communication skills in English. Effective working knowledge (both written and spoken) of at least one Indian language is also necessary. Effective knowledge of Hindi or Kannada is an advantage.

Successful candidates will possess both the desire and capacity to learn and work in a team, and to expand the frontiers of knowledge and practice.

Other qualifications required for this role, include:

- Demonstrated advanced research and consulting skills in an interdisciplinary urban focused environment, with strong problem solving and quantitative skills; an established publication and citation record is desirable;
- Demonstrated experience of working with international education, R&D, public and development institutions;
- Excellent interpersonal and relationship management; communication and networking; team-working and building skills;
- Expertise in using MS Office (Excel, Word, Project, PowerPoint etc.); experience in using advanced analytical, GIS, statistical and modelling tools desirable;
- Demonstrated attention to detail;
- Ability to work in a fast paced, dynamic environment; and
- Ability to work flexible hours and travel.

This offer is on an exclusive basis, which implies that other professional assignments (whether compensated or not) that pose a potential conflict of interest with IIHS or SDSN cannot be undertaken.

The search will remain open until the position is filled.

Location

This position is based in Bengaluru and may entail travel to other locations in and outside of India.

Review and Assessment

The role and performance of the incumbent shall be subject to normal review and assessment systems at IIHS.

Diversity Policy

IIHS is an equal opportunity employer that encourages women, people with disabilities and those from economically and socially excluded communities with the requisite skills and qualifications to apply for positions.

To apply

If you are interested to explore this opportunity with us, please fill the online application form by clicking [here](#). (You can also click on the "Apply Now" button at the end of the Job Description displayed on the website).

Contact

Please write to us at hr@iihs.co.in if you need any clarifications while filling the online application form.



IIHS Bengaluru City Campus

197/36, 2nd Main Road, Sadashivanagar, Bengaluru 560 080. India.
T: +91 80 6760 6666 | F: +91 80 2361 6814

IIHS Chennai

Floor 7A, Chaitanya Exotica, 24/51 Venkatnarayana Road, T Nagar Chennai
600 017. India. T +91 44 6630 5500/6555

IIHS Delhi

803 Surya Kiran, 19 Kasturba Gandhi Marg, New Delhi 110 001. India.
T: +91 11 4360 2798 | F: +91 11 2332 0477

IIHS Mumbai

Flat No.2, Purnima Building, Patel Compound, 20-C, Napean Sea Road,
Mumbai 400 006. India. T: +91 22 6525 3874

www.iihs.co.in