

The logo for the Indian Institute for Human Settlements (iihs) is located in the top left corner. It consists of the lowercase letters 'iihs' in a white, sans-serif font, with a registered trademark symbol (®) to its upper right. The text is set against a dark red rectangular background.

iihs[®]

INDIAN INSTITUTE FOR
HUMAN SETTLEMENTS

JOB DESCRIPTION

Instructional Designer – Online Learning

About Us

The Indian Institute for Human Settlements (IIHS) is a national education institution committed to the equitable, sustainable and efficient transformation of Indian settlements.

IIHS aims to establish an independently funded and managed national university of eminence for research and innovation focused on the challenges and opportunities of India's urban transition. The proposed IIHS University will be an institution of eminence that will host an integrated programme of quality campus-based education and research, training and lifelong learning for working professionals, distance and blended learning, as well as a whole array of practice and advisory services. The university will have a strong interdisciplinary orientation bringing together theory and praxis that is grounded in the South Asian context and also engages with and draws from knowledge across the globe.

For more information, please see <http://www.iihs.co.in>

Job Description

Online/blended learning is recognised as a strategically important area of future growth at IIHS. The vision for the IIHS online/blended learning programme is ambitious, and involves the creation of a portfolio of Massive Open Online Courses (MOOCs) and other online/blended learning offerings spanning a range of subjects relevant to the study of the Urban, for both domestic and international audiences.

The Instructional Designer – Online Learning will be responsible for designing and developing compelling learning experiences across MOOCs and all other online learning courses at IIHS.

Activities and Tasks

Responsibilities would include, but not be limited to, the following:

- Working closely with faculty / subject matter experts to identify learner requirements and define course goals and learning objectives;
- Creating engaging video-based learning activities, course content, and interaction and assessment activities that enhance knowledge retention and application, using proven instructional design theories, methodologies, approaches, and formats;
- Visualising course flow, user interface, instructional graphics, and the finished product;
- Conducting instructional research and analysis on learners and contexts;
- Creating supporting material / media, in the form of readings, videos, etc.;
- Working closely with the Project Manager through the MOOC development process to ensure that time, money, and quality levels are met;
- Supporting other programmes at IIHS, in particular the Academics and Urban Practitioners' programmes, in integrating MOOCs as part of blended learning;
- Supporting the marketing outreach activities for online learning;
- Participating in all activities of Institution-building at IIHS; carrying out tasks as assigned by IIHS; and travelling on IIHS work within or outside the country as needed;
- Other duties as assigned.

Person Specification

Applicants should have at least 5 years of experience as an Instructional Designer in an online learning or IT company. A degree or (certified) training in instructional design, educational technology, or similar would be an added advantage.

The key skills / attributes required are:

- An understanding of and an interest in some of the key areas that IIHS is involved in;
- Knowledge of learning theories and instructional design models;
- Lesson and curriculum planning skills;
- Understanding of MOOCs and the features and capabilities of commonly used platforms like Coursera and edX;
- Knowledge of SWAYAM / NPTEL would be an asset;
- The ability to conceptualise online instructional and collaborative learning activities;
- The ability to storyboard and write effective copy, video scripts, instructional text, and audio scripts;
- The ability to work individually, as a leader of a team, as part of a team, and with outsourced entities;
- Rigorous attention to detail;
- Experience of working on time-bound and budget-driven projects;
- The ability to work flexible hours from time to time;
- Experience with the research community would be an added advantage.

This offer is on an exclusive basis, which implies that other professional assignments (whether compensated or not) that bear a potential conflict of interest with IIHS cannot be undertaken. The search will remain open until the position is filled.

Location

This position is based in Bengaluru and may entail travel to other locations within and outside India.

Review and Assessment

The role and performance of the incumbent shall be subject to normal review and assessment systems at IIHS.

Diversity Policy

IIHS is an equal opportunity employer that encourages women, people with disabilities and those from economically and socially excluded communities with the requisite skills and qualifications to apply for positions.

To apply

If you are interested to explore this opportunity with us, please fill the online application form by clicking [here](#). (You can also click on the “Apply Now” button at the end of the Job Description displayed on the website).

Contact

Please write to us at hr@iihs.co.in if you need any clarifications while filling the online application form.



IIHS Bengaluru City Campus

197/36, 2nd Main Road, Sadashivanagar, Bengaluru 560 080. India.
T: +91 80 6760 6666 | F: +91 80 2361 6814

IIHS Chennai

Floor 7A, Chaitanya Exotica, 24/51 Venkatnarayana Road, T Nagar Chennai
600 017. India. T +91 44 6630 5500/6555

IIHS Delhi

803 Surya Kiran, 19 Kasturba Gandhi Marg, New Delhi 110 001. India.
T: +91 11 4360 2798 | F: +91 11 2332 0477

IIHS Mumbai

Flat No.2, Purnima Building, Patel Compound, 20-C, Napean Sea Road,
Mumbai 400 006. India. T: +91 22 6525 3874

www.iihs.co.in