

The logo for the Indian Institute for Human Settlements (iihs) is located in the top left corner. It consists of the lowercase letters 'iihs' in a white, sans-serif font, with a registered trademark symbol (®) to its upper right. The logo is set against a dark red rectangular background.

**iihs**<sup>®</sup>

INDIAN INSTITUTE FOR  
HUMAN SETTLEMENTS

**JOB DESCRIPTION**

Associate – Housing & Livelihoods  
(Urban Practitioners' Programme)

## About Us

The Indian Institute for Human Settlements (IIHS) is a national education institution committed to the equitable, sustainable and efficient transformation of Indian settlements.

IIHS aims to establish an independently funded and managed national university of eminence for research and innovation focused on the challenges and opportunities of India's urban transition. The proposed IIHS University will be an institution of eminence that will host an integrated programme of quality campus-based education and research, training and lifelong learning for working professionals, distance and blended learning, as well as a whole array of practice and advisory services. The university will have a strong interdisciplinary orientation bringing together theory and praxis that is grounded in the South Asian context and also engages with and draws from knowledge across the globe.

For more information, please see <http://www.iihs.co.in>

## About the Urban Practitioners' Programme

The Urban Practitioners' Programme (UPP) is an education and capacity building programme for urban practitioners spanning across disciplines and levels in public, private, academic and civil society sectors. IIHS believes that a city's transformation rests largely on the collective endeavors of practitioners who confront challenges through an informed, reflexive and creative manner.

The UPP offers institutions and practitioners new frameworks of knowledge, backed by a cohesive package of skills. Our portfolio spans across sectors, disciplines and scales of practice and seeks to intervene at three levels:

- Strategic perspectives and orientation of the practitioner to urban challenges;
- Knowledge frameworks employed to appraise such challenges;
- Execution skills to tackle them effectively and sustainably.

## Job Description

The UPP is looking to hire an associate in the field of housing (affordable housing and slums), urban poverty issues and urban livelihoods, and related financial and institutional questions and approaches.

As an associate in the UPP team, the applicant will be responsible for supporting a range of training related activities including content development and delivery, coordination, research, reporting and monitoring. The UPP's teaching and training programme spans across the country and the associate will be expected to travel accordingly.

## Activities and Tasks

Responsibilities would include, but not be limited to, the following:

- Supporting the development of training content;
- Delivering and coordinating training programmes;

- Contributing to the primary and secondary research of thematic and general interest to the UPP team;
- Support the reporting and monitoring requirements of UPP's training programmes as and when required;
- Providing support to other IIHS activities including academics, research, operations and other activities;
- Participating in all activities of Institution-building at IIHS; carrying out tasks as assigned by IIHS; and travelling on IIHS work within or outside the country as needed.

### **Structure and Reporting**

The Associate – Urban Practitioners' Programme will report to the Lead/Senior Consultant – UPP at IIHS and will be required to collaborate effectively with a diverse group of internal teams and external individuals/organizations, and students.

### **Person Specification**

The applicant should ideally have about 2-3 years of relevant professional experience. She/he should have relevant educational qualifications in the identified themes of urban social science, housing, poverty or livelihoods, and must be familiar with the empirical and scholarly work around these themes and the policy level and programmatic approaches to these themes at the Central and State levels. Candidates with experience and exposure to projects in these thematic areas will be preferred. An ability to train and teach in these themes is a must. Fluency in English and at least one other Indian language is essential. Knowledge of additional Indian languages will be an added advantage.

The UPP welcomes applicants from research, academic, social and practice fields. Applicants must be willing to travel as per programme requirements.

This offer is on an exclusive basis, which implies that other professional assignments (whether compensated or not) that bear a potential conflict of interest with IIHS cannot be undertaken.

The search will remain open until the position is filled.

### **Location**

This position is based in Bengaluru and may entail travel to other locations in India.

### **Review and Assessment**

The role and performance of the incumbent shall be subject to normal review and assessment systems at IIHS.

### **Diversity Policy**

IIHS is an equal opportunity employer that encourages women, people with disabilities and those from economically and socially excluded communities with the requisite skills and qualifications to apply for positions.

**To apply**

If you are interested to explore this opportunity with us, please fill the online application form by clicking [here](#). (You can also click on the “Apply Now” button at the end of the Job Description displayed on the website).

**Contact**

Please write to us at [hr@ihs.co.in](mailto:hr@ihs.co.in) if you need any clarifications while filling the online application form.



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