

The logo for the Indian Institute for Human Settlements (iihs) is located in the top left corner. It consists of the lowercase letters "iihs" in a white, sans-serif font, with a registered trademark symbol (®) to its upper right. The logo is set against a dark red rectangular background.

iihs®

INDIAN INSTITUTE FOR
HUMAN SETTLEMENTS

JOB DESCRIPTION

Planning Lead/Consultant

About Us

The Indian Institute for Human Settlements (IIHS) is a national education institution committed to the equitable, sustainable and efficient transformation of Indian settlements.

IIHS aims to establish an independently funded and managed national university of eminence for research and innovation focused on the challenges and opportunities of India's urban transition. The proposed IIHS University will be an institution of eminence that will host an integrated programme of quality campus-based education and research, training and lifelong learning for working professionals, distance and blended learning, as well as a whole array of practice and advisory services. The university will have a strong interdisciplinary orientation bringing together theory and praxis that is grounded in the South Asian context and also engages with and draws from knowledge across the globe.

For more information, please see <http://www.iihs.co.in>

About the Practice Programme at IIHS

This position will be part of the Practice Programme at IIHS. The Practice Programme is responsible for providing cutting-edge and integrated solutions to India's urban development challenges by bringing together faculty and experts across diverse domains of knowledge and practice; exposing learners to real-life problems; and integrating practice into academics and research.

Job Description

As part of the Practice Team, the Planning Lead/ Consultant will be responsible for generating, planning and executing research and consulting projects and assignments in the areas of Planning and Infrastructure. The Lead/ Consultant is expected to independently generate and / or manage the implementation of these projects. S/he is also expected to assist in teaching in IIHS' Academic and Executive training programmes, as well as participate in research projects on Planning and Infrastructure.

Activities and Tasks

Responsibilities would include, but not be limited to, the following:

- Generation of Practice proposals in Planning, Urban Infrastructure and related areas. This shall include identification of prospects, meeting potential clients, writing technical proposals, preparation of presentations, and making presentations to potential clients from private, public, and non-governmental sectors;
- Leading the execution of research and consulting projects in the Planning and Infrastructure domain. Prospective activities include writing proposals, detailing methodology, collecting primary and secondary data, carrying out spatial and data analysis, developing and formulating plans, and client interactions;
- Performing general management tasks as and when needed, including planning and budgeting, training, implementing, monitoring, supervising, evaluating and closing research and consulting projects;
- Interfacing and engaging with clients, communities, institutions and other stakeholders of IIHS' research and consulting projects;
- Working with, training, and leading IIHS project teams working on research, consulting, and other projects;
- Teaching and/or assisting in teaching relevant courses on IIHS' academic programmes,

especially in the Practice modules; training and/or assisting in training on relevant modules in IIHS' executive education (capacity building) programmes;

- Providing research support for projects in related fields;
- Providing general support to activities in other areas including academics, research, operations and others;
- Participating in all activities of Institution-Building at IIHS; carrying out tasks as assigned by IIHS; and travelling on IIHS work within or outside the country as and when needed.

Structure and Reporting

The Planning Lead / Consultant will report to the Senior Lead - Practice at IIHS, and will be required to collaborate effectively with a diverse group of internal teams and external individuals/ organizations, and students.

Person Specification

The candidate is required to possess post-graduate training in Planning, Architecture, Technology or a related discipline, and must have between 8 and 15 years of relevant experience. A doctoral degree in a relevant field would be an added advantage.

The candidate should have a demonstrable track record of leading Planning, Infrastructure, and related projects. S/he should be competent in collection and analysis of spatial and other (quantitative and qualitative) data. Candidates must be proficient in IT including the use of data analyses, Geographical Information Systems (GIS) and presentation software. Prior experience in teaching and/or conducting training is desirable. S/he should have experience in working with multi-disciplinary teams; possess good people management skills; and have a high level of competency in project management.

This offer is on an exclusive basis, which implies that other professional assignments (whether compensated or not) that bear a potential conflict of interest with IIHS cannot be undertaken.

The search will remain open until the position is filled.

Location

This position is based in Bengaluru and may entail travel to other locations in India.

Review and Assessment

The role and performance of the incumbent shall be subject to normal review and assessment systems at IIHS.

Diversity Policy

IIHS is an equal opportunity employer that encourages women, people with disabilities and those from economically and socially excluded communities with the requisite skills and qualifications to apply for positions.

Contact

Please email an updated resume, along with a cover letter addressing how you meet the above requirements, to hr@iihs.co.in (Subject: *Planning Lead/Consultant*).



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