

**JOB DESCRIPTION**

Associate Architect (Research and  
Documentation)

## About Us

The Indian Institute for Human Settlements (IIHS) is a national education institution committed to the equitable, sustainable and efficient transformation of Indian settlements.

IIHS aims to establish an independently funded and managed national university for research and innovation focused on the challenges and opportunities of India's urban transition. The proposed IIHS University will host an integrated programme of quality campus-based education and research, training and lifelong learning for working professionals, distance and blended learning, as well as a whole array of practice and advisory services. The university will have a strong interdisciplinary orientation bringing together theory and praxis that is grounded in the South Asian context and also engages with and draws from knowledge across the globe.

For more information, please see <http://www.iihs.co.in>

## Job Description

The Housing Team at IIHS is looking for an architect or spatial design expert who can anchor the documentation of a series of formal, informal and self-constructed settlements across Delhi and Bengaluru, and possible other sites. The documentation imagines Measured Drawing as the starting point for a rich inquiry into the nature of built form in the identified settlements. The inquiry will be assisted by a small team of architects/planners and facilitated by anchors in the local communities.

The form of the documentation will include detailed descriptive visualizations of current built form and temporal snapshots of selected aspects over different time periods—including but not limited to past developments, specific events in the socio-cultural and socio-economic geography of the locations, and potential trajectories of future growth. The documentation will cover planned and unplanned growth at the layout/settlement level as well as for identified individual households.

This is a contracted position for an initial term of 11 months, likely to be renewed for at least another term.

## Activities and Tasks (Indicative)

The Associate Architect's scope of services would include, but not be limited to, the following:

- Primary data collection through measurements, photographic and visual data, as well as in-depth interviews with residents in the identified locations;
- Secondary data collation through satellite and map data, property records, development plans/layouts, master plans, and recorded narratives of identified stakeholders;
- Visualization of the data using a range of techniques including sketches, orthographic and isometric drawings, 3-dimensional models (physical and virtual), and other multimedia
- Assisting and working with the larger team in the analysis of the data through the above visualizations, and helping build a larger narrative tying up socio-cultural, socio-economic and developmental trajectories.

**Structure and Reporting**

The Associate Architect will coordinate on her/his services and deliverables with the Lead, Academics & Research at IIHS.

**Person Specification**

The candidate is required to possess a professional degree in Architecture and/or Masters in Architecture/Planning. In addition, she/he is expected to possess 2-4 years of relevant experience. Prior experience in documentation of built form, particularly with informal or self-built settlements, will be given preference. The person will be required to travel from time to time as per project requirements.

Software skills required for this position include:

- AutoCAD, Revit, SketchUp, Adobe Photoshop, InDesign, 3ds Max;
- MS Office;
- Model making & sketching.

This offer is on a contractual basis. The initial contract will be for 11 months but is likely to be renewed for at least another term.

The search will remain open until the position is filled.

**Location**

This position is based in New Delhi and may entail travel to other locations in India.

**Review and Assessment**

The role and performance of the candidate shall be subject to the review and assessment systems at IIHS.

**Diversity Policy**

The IIHS is an equal opportunity employer that encourages women, people with disabilities and those from economically and socially excluded communities with the requisite skills and qualifications to apply for positions.

**Contact**

Please email an updated resume and a cover letter addressing how you meet the above requirements to [hr@iihs.co.in](mailto:hr@iihs.co.in) (Subject: Associate Architect – Research & Documentation).



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